



Tel.: (703) 941-1220
Fax: (703) 813-1945
E-mail: info@icsva.org
Website: www.icsva.org
6915 Braddock Road, Springfield, VA 22151

Dear Friends,

Thank you for your interest in looking at Immanuel Christian School. It is our goal to assist parents in preparing their children with a strong academic foundation and a biblical worldview. We seek to honor our Lord and His Word daily in the classroom and in all activities of the school.

We provide a kindergarten through eighth grade program. Our students represent more than 80 churches in the Northern Virginia area. Our educational program is strong and traditional with an emphasis on basic skills, critical thinking and problem-solving. We have an enrollment of over 360 students at this time. We offer three sections of full-day kindergarten limited to 17 students each. Some kindergarten students may leave after the morning session. There are two sections for each grade from first through eighth grade with a limit of 25 in each. Classrooms up to fifth grade have a teaching assistant. Our expanded facility includes classrooms with interactive whiteboards, a gymnasium, computer and science labs, a library, playground and athletic fields. We also offer an extended care program.

You may submit your application to reserve a place on the waiting list. Appointments for screenings and interviews will be scheduled following an initial review of records. Application fees must be paid upon submission or at any time before screenings are scheduled. This is a non-refundable one-time fee regardless of the enrollment outcome. Assessment fees are payable at the time an assessment is conducted or before. Upon acceptance your first month's tuition will be due. Please refer to the Tuition and Fee Schedule for additional information about payment plans.

Here are the steps you can take to begin the admission process:

1. Complete the Family Application (Form I). Parent signatures required.
2. Complete the Student Information (Form II), one per applicant. Parent signatures required.
3. Submit a copy of your child's latest achievement test and report card, as well as a copy of all educational testing and previous record of grades, for at least 2 prior years where applicable. For kindergarten and first grade applicants, verification of birth record must be provided. Teacher questionnaires will also be required. A school administrator questionnaire is required for 1st-8th grade applicants. Health forms will be due before school starts.
4. Attach a check or cash to for the application fee (\$125 for the first child, \$75 for each additional child with a maximum of \$275). The Assessment Fee may be paid when the schedule is set.

These four steps will help us expedite the review process. As soon as we have received your completed forms, we will confirm by mail or phone that your file is complete.

If you have any questions, or if I can be of further assistance, please call the school office. Individual tours of our facility are available.

Sincerely yours in Christ,

Diane Carnahan
Admissions Coordinator
dcarnahan@icsva.org



PLEASE PRINT
(One per family)

ADMISSION FORM I
IMMANUEL CHRISTIAN SCHOOL
6915 Braddock Road, Springfield, VA 22151

(Application must be made by the family where the child resides.)

1. PARENT or GUARDIAN

	Last Name	First	Middle	Living With Family	
Father				Yes	No
Mother				Yes	No
Guardian				Yes	No

Marital Status: (Check One)

Father: ___ First Marriage ___ Separated ___ Divorced ___ Remarried ___ Widowed ___ Single
 Mother: ___ First Marriage ___ Separated ___ Divorced ___ Remarried ___ Widowed ___ Single

2. FAMILY ADDRESS

Street Address	City & State	Zip	Home Phone

3. FAMILY EMPLOYMENT

Employee	Occupation	Employer	Street Address	Zip	Phone

Please include beeper or cell phone, if applicable _____

E-Mail Address, if applicable: _____

4. NAME(S) OF CHILDREN (Please include all children in the family.)

	1st-Child	2nd-Child	3rd-Child	4th-Child	5th-Child
FIRST					
MIDDLE					
LAST					
Date of Birth					
Age					
Grade to Enter					
Month/Yr. to Enter					
Indicate if applying to I.C.S.					
Enrolled In I.C.S. Previously? (year)					
Name of Last School / Dates Attended	From: To:	From: To:	From: To:	From: To:	From: To:

5. If siblings in grades K to 8 are not applying at I.C.S., please share with us the reason. _____

6. CHURCH NOW ATTENDING _____

Church Address _____ Denomination _____

Attendance Pattern: _____ Regular _____ Occasional _____ Seldom

7. CHRISTIAN REFERENCES

Name	Street Address	City & State	Zip	Phone
1.				
2.				

8. How did you hear about Immanuel Christian School?

___ Attend I.B.C. ___ Another I.C.S. Family/Staff Member _____

___ A Friend ___ Radio ___ Yellow Pages

___ Your church or pastor ___ Drive by or Sign ___ Other:

Name of Referring Family

**IF YOU WERE REFERRED
BY AN ICS FAMILY/STAFF
PLEASE INCLUDE THEIR**

9. STATEMENT OF PERSONAL CHRISTIAN FAITH & EXPERIENCE:

Please include the basis of your personal salvation.

Father

Mother

10. STATE IN DETAIL WHY YOU WISH YOUR CHILD (OR CHILDREN) TO ATTEND I.C.S.:

PARENT AGREEMENT

I agree that Immanuel Christian School should maintain its objective of thoroughly Christian education and should show evidence of that in policies for academic work, student behavior, and all relationships with students, employees, school families, churches, and the community.

I will cooperate with Immanuel Christian School in the following ways:

1. I will support school policies and rules and encourage my children to do so also by attitude, word, and deed. I will support the faculty and administration in disciplinary measures that they consider appropriate and in keeping with school policy
2. I will promptly pay tuition and fees according to I.C.S. financial policies listed in the Tuition and Fee Schedule understanding that failure to do so can result in dismissal.
3. I understand that a developmental assessment may be required as a tool to help determine my child's placement before or during the school year for Kindergarten-2nd grade and that there is a \$50 assessment fee when administered.
4. I understand that there are risks/dangers involved with participation in school activities both on and off campus and their associated activities (such as transportation). I accept those ordinary and reasonable risks associated with my child's participation in school travel and activities.
5. I authorize I.C.S., or anyone authorized by I.C.S. to use and reproduce any and all videos and photographs which I.C.S. takes of my children or any family members (video masters, negatives, positives, and proofs), produced for school literature, advertisements and promotional purposes, without further compensation. All copies, masters, negatives, positives shall constitute I.C.S.'s property, solely and completely.
6. I agree to support the school's policy for resolving conflicts with others at I.C.S. (students, teachers, administration, school board, parents, etc.) in accordance with biblical principles (Matthew 18:15-17; 1 Corinthians 6:1-8) and the procedures described in the Parent Student Handbook regarding Problem Solving, Resolution, and Mediation.
7. I will regularly pray for the needs of the school, my child's teachers, the school administration and school board.
8. I will fulfill my Parent Service Hours responsibility each semester consistent with school policy.

I will see that the school office receives the following:

1. Complete records from previous school(s).
2. Necessary health and immunization records.
3. Most recent standardized test scores including assessments such as the Stanford Achievement Test, Terra Nova Achievement Test, California Achievement Test, or Iowa Test of Basic Skills.
4. Copies of all special evaluations including psychological, psychometric, learning disabilities, attention deficit, and hyperactivity.

I understand that the application process includes the following:

1. Submission of signed application forms (Form I and Form II for each student) and Statement of Belief.
2. Submission of records as outlined above.
3. Submission of the non-refundable application fee prior to testing.
4. Testing by I.C.S. (Readiness testing for kindergarteners and 1st and 2nd graders, and standardized achievement testing for Grades 3 to 8).
5. Attendance at a Parent Information Session. Middle School students may be asked to interview with the administrator independently.

6. Please include a photo (snapshot) of the family indicating names in order on back of picture. (Optional.)
7. A decision from I.C.S. in writing after March 15. Class assignment may not necessarily be given at the time of admission and may not be based on parental request. It is an administrative decision based on the overall needs of the classroom.

STATEMENT OF FAITH

Immanuel Christian School

Below is our statement of belief. We are, first of all, a Christian school and as such must have an agreed upon common ground from which we teach a Christian world and life view. While we recognize that not all parents will agree with every item in this statement, it is necessary that the parents agree to their children being taught from the perspective provided in our statement of belief.

Our faculty is sensitive to areas of difference among Christians who love the Lord and seek to obey the dictates of Holy Scripture. We focus on the areas of agreement, not on issues which divide. It would be unacceptable for students or parents to seek to propagate doctrines that divide or are not in agreement with our statement of belief.

We Believe:

1. that the Bible is the verbally inspired Word of God and is the infallible rule for Christian faith, doctrine, and practice.
2. that there is one true and living God, and that He has revealed Himself to men in three personal distinctions of deity: Father, Son, and Holy Spirit.
3. that there exists a real personality who is the author of sin and god of this age, called Satan.
4. that God created the heavens and earth and all life by direct act, and not by process of evolution
5. that each person is born with a fallen nature and as a result becomes a willful sinner.
6. that the only salvation from sin is through redemption by personal faith in Jesus Christ.
7. that salvation is by grace alone, involves no works, and that the saved are eternally secure in Christ.
8. that the Church is a New Testament institution and is Christ's "Body" for service in this world and His Bride in eternity.
9. that the two ordinances of the church are baptism and the Lord's supper.
10. that there is an essential and everlasting difference between people who are saved and those who are lost.
11. that Christ will, prior to the tribulation, catch away His church and return to rule during the millennium.
12. that all persons will be resurrected to eternal reward or eternal punishment.
13. that the Holy Spirit indwells the believer at the moment of salvation, baptizing the new believer into the Body of Christ and that baptism in the Holy Spirit occurs at that time.

We have read and understand the requirements of the Parent Agreement. We have read the Statement of Faith of I.C.S. and are in agreement with its use in the education of our child(ren).

Signed: Mr. _____ Mrs. _____ Date _____



PLEASE PRINT
(One per applicant)

ADMISSION FORM II
IMMANUEL CHRISTIAN SCHOOL
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Check here if you are registering for Extended Care for this student.

Grade Desired	Beginning Month	Academic Year	Other siblings enrolled or applying at ICS: Name and Grade			
		20__ to 20__				

1. STUDENT NAME

Last	First	Middle	Name student responds to:	Sex

2. HOME ADDRESS

Street Address	City & State	Zip	Home Phone

3. PLACE OF BIRTH

DATE OF BIRTH:

City or County	State	Month	Day	Year

- Applicant will be _____ years old on October 1, in the academic year of admission.
- Kindergarten and 1st Grade applications must be accompanied by a birth certificate.

4. PARENT or GUARDIAN

	Last Name	First	Middle	* Additional Information
Father				
Mother				
Guardian*				

*In the case of guardianship, please explain relationship to child and provide name and city of residence of natural parents.

5. PREFERENCES FOR KINDERGARTEN APPLICANTS: – Please choose one:

_____ **5-DAY MORNING OPTION-FULL YEAR**

Monday 8:30 AM - 1:30 PM
 Tue.-Fri 8:30 AM - 12:15 PM

_____ **5-DAY TRANSITION OPTION**

Morning Option to Full Day - 2nd Semester

_____ **5-DAY FULL-DAY**

Monday 8:30 AM - 1:30 PM
 Tue.-Fri. 8:30 AM - 3:15 PM

6. School last attended (if applicable) _____ Grade _____

7. Has the applicant ever repeated a grade? Yes ___ No ___ If yes, which grade? _____

Reason for repeating: _____

8. Has applicant ever had any serious discipline problems, been suspended or expelled from school? Yes ___ No ___

If yes, explain. _____

9. List any mental, emotional, physical, or other conditions, or learning difficulties which may affect applicant's activities or progress. (All copies of special testing and diagnostic evaluations must be provided, including ADHD, Speech or other learning difficulties _____)

10. HEALTH AND MEDICAL INFORMATION:

Does student have any allergies I.C.S. should be aware of? Yes ___ No ___ If yes, give details:

List any medical conditions ICS should be aware of: _____

List any medications (and their dosages) taken at **home** on a regular or semi-regular basis:

List any medications (and their dosages) to be taken at **school** on a regular or semi-regular basis:

ADMISSIONS POLICY

Information relating to a student's special problems in behavior, learning difficulties, or emotional stability should be made known during the application process. A student with these types of needs is not "automatically" denied admission. However, we do carefully and prayerfully evaluate how effectively we can meet the need in each individual case. We must keep in view our ministry to all of the students in a given class. Regrettably, we do not have the resources needed for many learning disabled or physically handicapped students.

Immanuel Christian School exists to provide Christian Education for Christian families. We do not discriminate on the basis of race, color, national or ethnic background. We do, however, attempt to be discerning in the area of Christian belief and practice. We are not concerned with denominational affiliation. We define a Christian as a person who by faith has received Jesus Christ as personal Savior and rightful Lord of his or her life. Eph. 2:8, 9; Rom. 10:9, 10.

We believe that those who will benefit most from our program know the Lord as personal Savior and desire that their children be educated with a biblical worldview. It is our experience that families who do not share a biblical worldview will be uncomfortable with the expectations we have and the philosophy we practice.

I acknowledge the above-mentioned Admissions Policy and verify that all information provided is accurate and complete to the best of my knowledge.

Signed: Mr. _____ Mrs. _____ Date _____

